

ZOE SIBLEY

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www.zoesibley.com

San Antonio, Texas

713-340-6494

Summary

I am an Interior Designer who has worked on countless larger and smaller projects in my 18-plus years of experience. I am well accomplished in leading all aspects of the conceptual process, from initial consultations and development to comprehensive oversight and final walkthrough, and delivery. My skill level in creating custom layouts that align with the homeowner's vision and objectives is impeccable. A strong suit of mine is overseeing the work quality through detailed site visits and follow-ups, ensuring adherence to plans and timelines. Coordinating vendors, contractors, and suppliers. Open communication and prompt delivery of materials and services, helps me foster long lasting relationships. What I love most about what I do is seeing the happiness I bring my clients at the end of each completed home – there's nothing more enjoyable!

Professional Experience

Zoe Sibley Interior

May 2006 – Present

Private – Condo

Barcelona, Spain

Feb. 2021 - Present

- Trusted by a private customer for ongoing design consultations and project management of high-end residence.
- In 2021 the original architectural layout was refined to better align with the family's needs and style preferences. Managed all tradespeople, seamlessly coordinating efforts across multiple teams to successfully redesign various rooms within the property.
- Developed a cohesive color palette to harmonize with the motif and architecture elements.
- Curated wallpaper selections and coordinated paint hues to achieve a uniformed sophisticated look.
- Planned furniture layouts and drew three uniquely shaped, tailor-made rugs to fit unconventional spaces, enhancing the visual appeal of the living room and bedrooms.
- Worked with fabricators to procure bespoke drapery, pillows, and bedding.
- Carefully selected and arranged accessories to provide a refined finishing touch elevating the condo.
- Ensure each job aligns with the owner's evolving lifestyle and blending functionality with aesthetic appeal to present personalized and unique environments.

Private Client - Vacation Home

Tangier, Morocco

April 2018 – Dec. 2020

- Managed the plan and renovation of both the exterior and interior of the property, overseeing all stages of construction and installation to accommodate the clients vacation timeframe.
- Collaborated with local artisans to produce specially made textiles and furniture, showcasing traditional Moroccan craftsmanship.
- Commissioned hand-crafted silver plumbing fixtures and fittings, inspired by antiques, adding a unique and historical element to the home.
- Worked closely with vendors to procure antiquities that would complement the home's unique style and heritage.

Private Client – TV Producer's Home

Los Angeles, CA

Aug. 2016 – March 2018

- Produced AutoCAD floor plans and elevations for custom home renovation.
- Developed the budget and timeline in collaboration with the contractor, ensuring milestones were met.
- Selected furniture, fixtures & equipment for entire home, creating a curated feel that met the needs and functionality requirements.
- Led weekly meetings with contractors and clientele to discuss progress, resolve challenges, and make necessary adjustments.
- Managed deadlines to ensure the proposal was completed on time with the highest of standards.
- Upheld California compliance safety codes and building regulations throughout each construction phase.

Kelley Baker Brows Beauty Bungalow

Venice, CA

Jan. 2015 – Oct. 2015

- Conceptualized the final vision for the beauty bungalow, incorporating the company's product lines and brand colors.

- Oversaw the execution of upholstery, stone selections, and millwork for the salon space, complimenting each element of the brand's aesthetic.
- Prepared detailed quotes and estimates, obtaining company approval prior to procurement and installation.
- Managed the scheme of the layout while adhering to all safety regulations and building codes.
- Procured all furniture, fixtures & equipment for timely delivery and successful completion.
- Acted as a liaison between contractors and company executives effectively minimized change orders and stayed on schedule.

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King Road Ski Chalet

Park City, UT

Oct. 2006 – July 2008

- Led the team from idea, installation, and preparing it for commercial release.
- Conducted extensive research on surfaces suited to the region's environmental conditions.
- Created detailed floor plans, lighting, and elevations that aligned with the Chalet's blueprint.
- Directed and managed installations, ensuring craftsmanship met the superior quality.
- Coordinated with architect, developer, and contractor weekly to affirm a smooth execution.
- Tracked orders, task management, and confirmed swift procurement of all selected goods.
- Sourced local merchants while also coordinating out-of-state shipments to meet all deadlines.
- Delivered residence on time as promised.

Gossett & Co.

Austin, Texas

Feb. 2022 – March 2023

Lead Interior Designer

- Collaborated with general contractors on residential property, providing efficient and timely completion
- Created PowerPoint inspiration boards to present ideas to potential buyers.
- Devised detailed AutoCAD 2D elevations, including tile schedules, fireplaces, cabinetry drawings, and interior elements.
- Worked closely with architects to select materials and finalize color palettes for hard surfaces, exterior paint, and roofing.
- Implemented lighting selections for both interior and exterior spaces, making certain of optimal ambiance, aesthetics and functionality.
- Assisted in staging vignettes for marketing and promotional purposes, showcasing fine cabinetry.
- Stayed within project budget.

Skills

- Custom Design Expertise
- Proficient in AutoCAD
- Exceptional Eye for Color
- Thorough Research Abilities
- Precise Communication
- Strong Negotiation
- Build and Maintain Client Relationships
- Skilled at Navigating Diverse Personality Types
- Impeccable Decision-Making
- Able to Assess and Troubleshoot Issues Comfortably

Education

Fashion Institute of Design & Merchandising – Associate of Arts: Interior Design Degree – Los Angeles, CA
 Graduated: May 2005